



Weekly Meeting Minutes 11/NOV/2019

Members attended: Erudini, Osman, Tu and Remco

Members absent: -

Non-voting members attended: -

Non-voting members absent: Martyna

Meeting commenced at 17:30 11/Nov/2019.

Updates from attendees:

- Erudini:
 - Request: please update your personal story for our website. Osman will send you the format by email.
 - Received an update from FutureCare about Project “Building a Future – Pattapola”. Fence is ready!
- Osman:
 - I updated our photos on the website with the new one we shot during the last Monthly.
- Tu:
 - No update.
- Remco:
 - I updated the website with the annual and financial report of 2018.
 - We received the first sign up from a team for the pub quiz.
 - More internal marketing within the company for the pub quiz will start this week.

Plan board:

- We updated the plan board. Check Microsoft Planner for the latest status.

Decisions made:

- We voted unanimously on helping FutureCare with finding sponsors for Project Equal Changes (sponsoring kids). We agreed that we won't commit to a concrete amount of kids and it's for only this year. Therefore the project will end at the end of this year. Erudini is project owner and will create a short project plan and financial contract with FutureCare.

Announcements:

- None.

Meeting ended at 18:00